

Colorado Department of Transportation Standing Committee on Efficiency and Accountability (E&A) Meeting Minutes

Date: May 15, 2013

Time: 10:00am-12:00pm

Location: CDOT Headquarters, Mt. Evans Room

Committee Members in Attendance:

Louie Barela, CDOT Division of Finance and Accounting

Dave Childs, CDOT Division of Highway Maintenance & Operations

Solomon Haile, CDOT Division of Engineering, Design and Construction

Steve Hofmeister, Transportation Commission

Maribeth Lewis-Baker, Chairperson; Free Ride Transit System, Breckenridge

Daniel Owens, Operating Engineers Union

Michael Penny, City of Littleton (via teleconference)

Debra Perkins-Smith, CDOT Division of Transportation Development

Jody Randall, American Civil Contractors

Bob Sakaguchi, Jacobs Engineering

Gary Vansuch, Vice Chairman; CDOT Director of Process Improvement

Bill Weidenaar, Regional Transportation District

Committee Members Absent:

Dan Gibbs, Summit County Commissioner

Barbara Gold, Audit Director

T.K. Gwin, CDOT Division of Aeronautics

Beverly Wyatt, Division of Human Resources and Administration

Others Present:

Dan Myers, Division of Human Resources and Administration (for Beverly Wyatt)

(I) Welcome

Gary Vansuch began the meeting by reviewing the items on the agenda for the meeting. He asked if there were any proposed changes or additions to the agenda; none were proposed. The agenda was approved. The Committee Approved the March minutes and then decided to defer the approval of the April minutes until the next meeting.

Maribeth Lewis-Baker stated that her goal for this meeting was to complete a work plan for the upcoming year.

(II) Task Force Reports

Solomon Haile reported on the Traffic Data Task Force. He reported that Task Force's recommendation for consolidated data collection should be coming in June or July. When the full E&A Committee approves the recommendation, a target date for implementation can be determined.

Maribeth Lewis-Baker reported that the Financial Subcommittee Task Force have not met, however, she will draft a recommendation and submit it for approval.

(III) Review and Discussion of the Stakeholder Issues List

Discussion turned to determining the Committee's priorities in terms of reviewing and assessing efficiency and accountability within CDOT. Each Committee member was to compile a list of top 3-5 items they believe the Committee should focus on. Gary Vansuch volunteered to compile and aggregated list of issues.

One prevailing concern is that several items on the list are hampered by or caused by OIT. Bob Sakaguchi recommends that this problem be documented and brought up with Don Hunt and perhaps the Governor's Office.

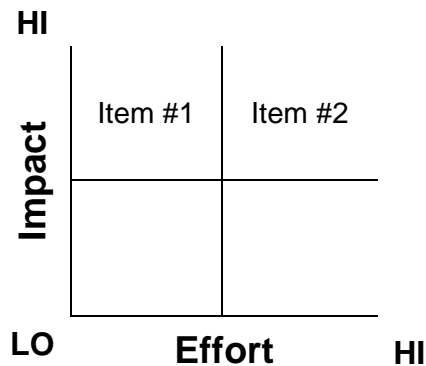
(IV) Proposal

Prepare a memo to Don Hunt of top issues and ask him for the prioritization. The purpose of this is to ensure that effort spent is on a task that is a priority to the executive director.

(V) Action Items

1. Write up a memo from the Chair to Don Hunt; include OIT issues and list of possible projects for prioritization. Request priorities and input.
 - a. By COB May 22, each member who submitted ideas for projects is to send Gary Vansuch 1 or 2 sentences about that item for the memo to Mr. Hunt. Gary will complete the memo by May 29th.

2. Take on a couple High Impact items (see figure below)
 - a. Wrap up and update the Access Permit process. Dave Childs will prepare item for memo to Don Hunt from Maribeth Lewis-Baker. Include oversized/overweigh permits in memo.
 - b. Invite Gregg Miller to a future next meeting of this Committee to share concerns with him regarding OIT. Recommend that Scott Richrath be invited also during this same session



Adjourned:

Gary Vansuch asked the members if there were any other topics that needed to be addressed. None were brought forth. Gary Vansuch motioned for the meeting to be adjourned. The motion passed. 11:55 a.m.

Respectfully submitted on behalf of the Committee,
Jenni Fogel